

January 11<sup>th</sup> 2010 South Lane Wheels board meeting , a continuation of the last meeting.

Meeting was called to order at 12:07

Members in attendance were; Aaron Shumway, Iva Pfeifer, Teresa Taylor, Sue Ordonez, Brian Ouellette, Russ Owens, Sharon VanGorder and Suzanne Huebner. Also in attendance were Niki Hampton and Howard Schesser.

Finance committee report;

Sue Ordonez said things were looking basically ok but said that contributions and grants are way down and must be improved as cash flow is a big problem since accounts receivable is high and our credit line is getting close to being tapped out. A discussion was had regarding the financial health of the organization with the general consensus being that more sources of income must be found from donors and contributions. Teresa moved to accept the report as written, the motion was seconded by Sharon and approved by all.

Russ began the fund raising committee report and handed it over to Niki Hampton who gave a detailed outline of the fund raising activities that are in process and activities planned. She asked the board for permission to take the donor list under her wing so she could develop it into a more organized form that could be farmed more effectively. Russ moved to let Niki take over the donor list development and the motion was seconded by Brian and was approved by all.

Governance Committee report was given by Teresa Taylor which included a review of documents regarding policies and procedures. A discussion was had and numerous changes in verbiage were suggested by Sue Ordonez and most were accepted as valid and necessary. Changes were made to the documents of policies and procedures as recommended in the areas of ; Personnel Procedures, Operational Employees/ Volunteer Training Program, Equivalent Services Standards and Develop a Title VI Plan. Teresa moved to accept the 4 revised policies and procedures as rewritten . The motion was seconded by Brian and approved by all.

Iva requested a credit card be issued in her name for incidental expenses. A \$1000.00 limit was established and a motion was put forth to approve the credit card which was seconded by Brian and approved by all.

Meeting was adjourned at 1:30